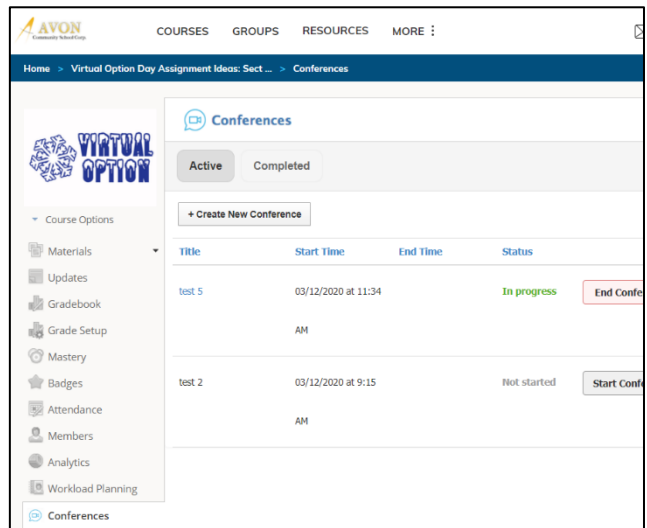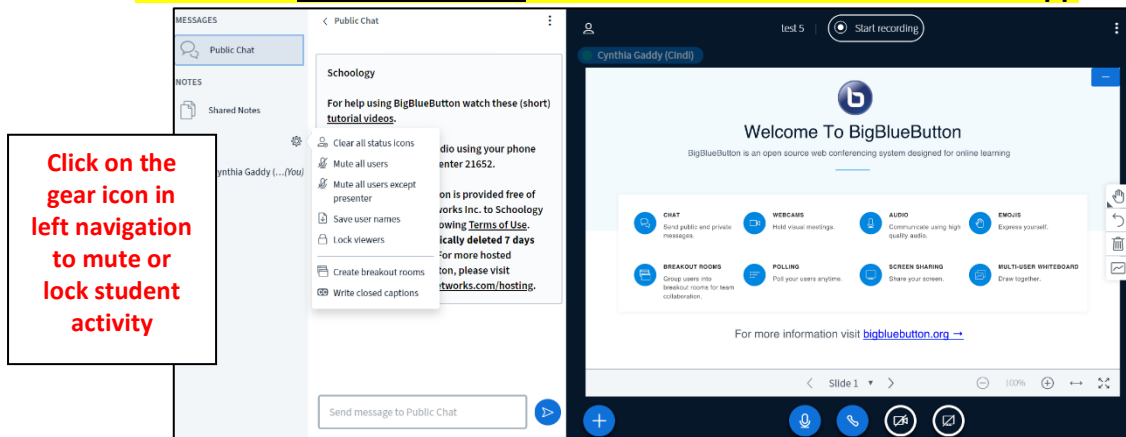# Conferences Schoology App (Big Blue Button)

Engage students in a live presentation with audio and video capabilities

- Open a Schoology Course and click "Conferences" (left navigation).
- Create a new conference.
- Create an assignment for your students that walks them through the steps of clicking on "conference" within their course and then click on the conference link to join.
  - This will take advanced planning so that all students know when the live conference will occur.
- RECORD SESSION: You must press the record option once you begin It is accessible to all students in your class for a week. If students were absent, they can see what they missed.

==**Click on the <u>tutoral video link</u> to learn about all the features of this app**==

Click on the gear icon in left navigation to mute or lock student activity

- Allow students to speak aloud, use chat feature or use their webcam
  - You have the ability to unlock one student at a time to speak
  - You can have a private chat with one student
- Whiteboard app – digital inking tools (can also allow students to write)
- Upload a Youtube or video link for students to watch
- Share a Chrome browser page where your screen to demo steps
- Share an Edge webpage (can annotate with digital inking tools)
- Create breakout groups – listen and participate in each group separately
- Upload a presentation (include questions to poll for answers)

Whiteboard Mode:

- Click on the arrow on bottom right to advance the screen to a 2nd slide (blank screen).
- Click on the hand icon to expand the digital inking tools.
- You can change the thickness and color of all the tools by clicking on the options below the selected tool.

Change the tool from pen to shapes	
Change the thickness of your tool	
Change the color of your tool	
Undo	
Clear the whiteboard	
Share the whiteboard and allow students to annotate	