

Transfer Students From Another School or Teacher – Grade Weighting

If you have a student transfer mid semester and use weighted grades, you can't just add the one final transfer grade because it will not equally balance the next time you add a grade.

- Add one assignment for each category you have used so far this semester for that course.
 - Take advantage of the copy assignment option and edit the copies according to the category.
 - Reuse and copy the assignments each time you have a new transfer student.
- Assign to just that student. (Student Tab – uncheck all students except transfer).
- Use the final transfer grade and multiply by the total points graded so far. The weighting will balance the score.
 - Or.... change the score type to percent and change the points to match category summary from your report.
- Enter exempt flag for the first missed previous assignment.
 - Copy exemption across with horizontal fill option.
- Final grade after entering all these scores still equal the transfer grade after weights are applied.

Example of Generic Assignment: Transfer student + category i.e. Transfer – Quiz, Transfer – Test, etc.

To find the total points so far, run a report and look at category summary for students that were included in all assignments. If you wait to do this step, be sure to subtract from the totals any assignments that were graded for this student already.

Reports>Individual Student Report>Data: uncheck all boxes except the category totals>Uncheck show percentages with no data & show assignments with no data>Run

Category Summary

Rpt. Term	Category	Points Earned	Points Possible	Percent	Grade
S2	Quiz	90.4	119	75.97%	C
S2	Test	136.67	190	71.93%	C-
S2	Homework	404.91	455	88.99%	B+
S2	Labs/Projects	61.88	70	88.4%	B+
S2	Test/Quiz	8	10	80%	B-

Formula to use if you want to figure out each score. Otherwise, change the score type to percent and change points to match points possible for each assignment.

- Student transfer grade was 90%
- Quiz = 119 points possible x .90 = grade = 107.1
- Test = 190 points possible x .90 = grade = 171
- Homework = 455 points possible x .90 = grade = 409.5
- Labs/Projects = 70 points possible x .90 = grade = 63
- Test/Quiz = 10 points possible x .90 = grade = 9
- The final GPA after all these assignments are added should still remain as 90% for this example.