

Unity/Forefront/Bridges Math Reports

[Login](#) with your full email address and password that was self-created.

STANDARDS: level the student has achieved after testing

ASSESSMENTS: Teachers upload test results & you can download a CSV file

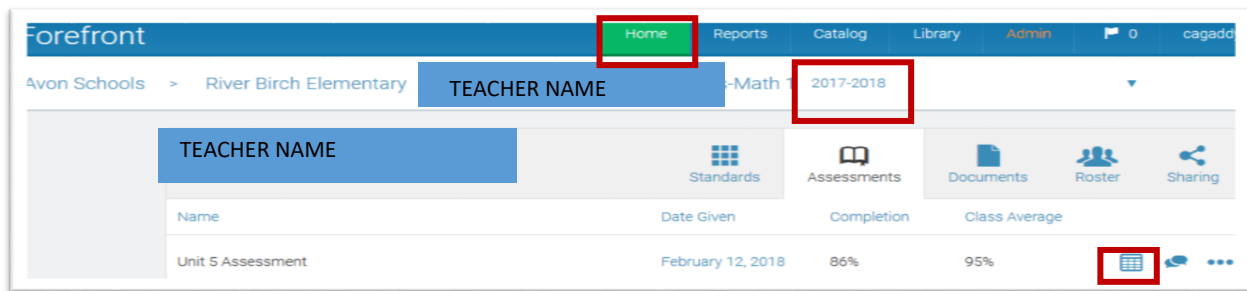
DOCUMENTS: download reports

ROSTER: classroom list

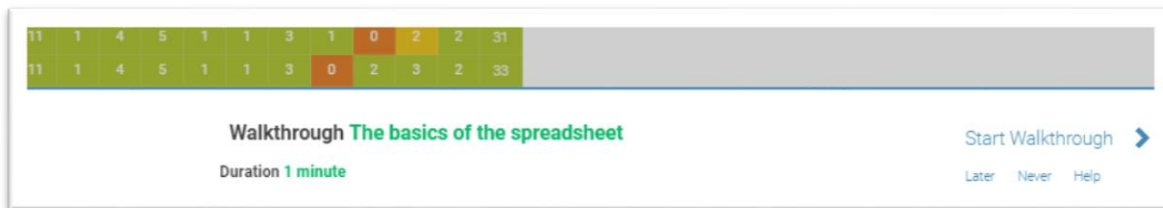
SHARING: add another staff member so they can upload scores (only if they have a Unity account)

ASSESSMENTS:

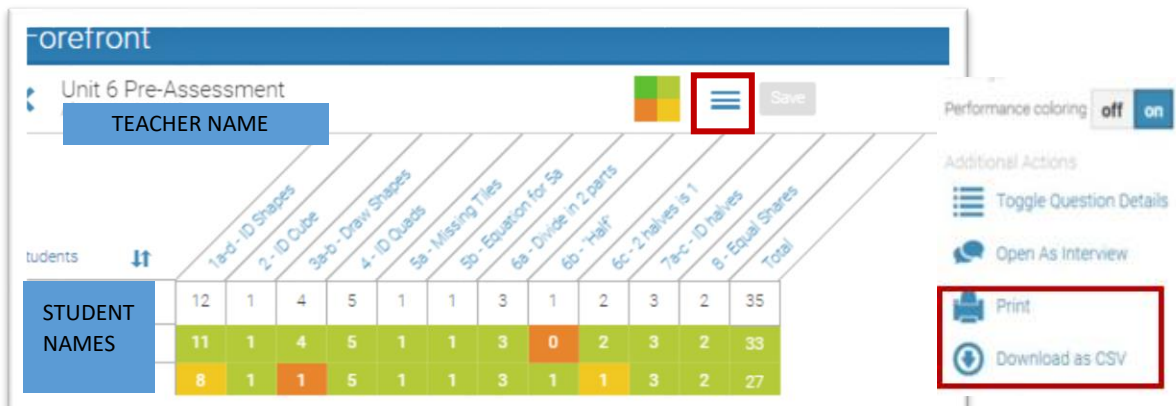
- Click on the HOME tab
- Click on the Assessments Tab/Choose the unit
- Choose the year you are interested in



- Click on the Spreadsheet icon
- If screen grays out – look at bottom right for option to “start walkthrough” click the arrow to view or choose later or never.



- Click on the 3 dashes below the word “REPORT”
- Print or Download as CSV
- Check your downloads folder for the zipped file if you don’t see the file at bottom of screen



EXCLUDE DATA: If you want to exclude an assessment from a calculation; you can click on 3 dots and choose that option.

The screenshot shows a table with the following data:

Name	Date Given	Completion	Class Average	
Unit 6 Checkpoint 1: Graphing Patterns	February 12, 2018	93%	91%	[Grid] [Chat] [More]
Unit 6 Pre-Assessment	February 12, 2018	0%	0%	[Grid] [Chat] [More]
Unit 5 Post-Assessment	February 5, 2018	100%	83%	[Grid] [Chat] [More]
Unit 5 Checkpoint 2: Fraction Times Fraction	January 19, 2018	100%	84%	[Grid] [Chat] [More]

The 'More' menu for the last row is open, showing options: 'Advanced Actions', 'Re-Assign', and 'Proficiency - Exclude' (highlighted with a red box).

REPORTS:

- Click on Home tab
- Click on Documents tab
- Choose the year you are interested in
- Select the Report you want and click on arrow to download
- Save file or open with Windows Explorer
- Check your downloads folder for the zipped file if you don't see the file at bottom of screen
- Right click on the folder and choose extract all, show extracted files when complete, extract

The screenshot shows the 'Forefront' interface with the following elements:

- Navigation tabs: Home (highlighted), Reports, Catalog, Library.
- Breadcrumbs: Avon Schools > River Birch Elementary > TEACHER NAME > 2017-2018 (highlighted).
- Navigation menu: Standards, Assessments, Documents (highlighted), Roster, Sharing.
- Report list with download arrows (one highlighted):
 - Grade 1 Number Corner Checkup 2
 - Grade 1 Unit 3 Report
 - Grade 1 Unit 2 Report
 - Grade 1 Quarter 1 Report
 - Grade 1 Number Corner Checkup 1
 - Grade 1 Unit 4 Report
 - Grade 1 Unit 5 Report
 - Grade 1 Quarter 2 Report
 - Grade 1 Unit 1 Report
- Downloaded file: Kondas-Math 1-Gr...zip (highlighted).

STANDARDS:

- Click on Home tab
- Click on Standards tab
- Choose year you are interested in
- Choose between Common Core or Indiana Academics
- To view details for a particular student, click on the name. The details may include multiple grade levels based on the standards attached to the question.
- Click on each node to see more detail

The screenshot shows the 'orefront' interface. At the top, there are navigation tabs: Home (highlighted in red), Reports, Catalog, and Library. Below this, the user's location is shown as 'Avon Schools > Cedar Elementary'. A 'TEACHER NAME' field is highlighted in blue. To the right, the school year '2017-2018' is displayed. A 'Standards' icon is highlighted in red. Below the navigation, there are dropdown menus for 'Common Core State Standards Math' and 'Math 4'. A table of student names and their proficiency levels is shown below. The table has columns for 'Content.4.OA', 'Content.4.NBT', 'Content.4.NF', 'Content.4.MD', and 'Content.4.G'. The rows represent individual students with proficiency levels such as 'Below Basic', 'Proficient', and 'Basic'. Below the table is a circular node diagram with a central text 'CLICK ON A NODE TO LEARN MORE'. The diagram is divided into segments representing different standards, with some segments highlighted in yellow and others in green.

STUDENT NAMES	Content.4.OA	Content.4.NBT	Content.4.NF	Content.4.MD	Content.4.G
	Below Basic	Proficient	Below Basic	Basic	Below Basic
	Proficient	Proficient	Basic	Basic	Proficient
	Basic	Proficient	Basic	Basic	Proficient

ADVANCED PROFICIENCY: Bridges does not show advanced proficiency, but teachers should have the option to change what they think is the true proficiency level. There may only be a few questions on a standard, so it is hard to grade the proficiency with limited data. It is Unity's goal to show more details to support the proficiency grading; like what the questions were. They will also be changing the default to require at least 3 questions in a category before it can be graded as a proficiency.

STUDENT MOVES SCHOOLS: If a student moves from a different school within ACSC, the data is compressed and you lose the individual reports. Unity recommends we set up a new student account when this happens so the data can still be retrieved. Sara Hunter has more information on this process.

Downloading Number Corner Assessment Documents in Unity:

- Log in to Unity
- Click on “Catalog” in the menu at the top of the screen
- Click on “District” under the Collection menu on the left side of the screen
- Then click on your grade level Number Corner Assessment

The screenshot shows the Forefront Catalog interface. The top navigation bar includes Home, Reports, Catalog (circled in yellow), Library, and Admin. The left sidebar shows the 'Collection' menu with 'District' selected (circled in yellow). The main content area displays search results for '2018 Number Corner Checkup 4' across various grade levels (K, 1, 3, 5, 4). A red arrow points to the first result for Kindergarten (K).

Assessment Name	Standards	Grade
2018 Number Corner Checkup 4	K.NS.1, K.NS.2 ... 15 more	K
2018 Number Corner Checkup 4	1.NS.4, 1.NS.5 ... 17 more	1
2018 Number Corner Checkup 4	CCSS.Math.Content.3.OA.A.2, CCSS.Math.Content.3.OA.A.1 ... 33 more	3
2018 Number Corner Checkup 4	CCSS.Math.Content.5.NF.B.7.b, CCSS.Math.Content.5.NF.B.7.a ... 22 more	5
2018 Number Corner Checkup 4	CCSS.Math.Content.4.OA.A.3, CCSS.Math.Content.4.OA.A.2 ... 25 more	4

- Once you have clicked on your grade level Number Corner Assessment, Click the “Files” tab with the paperclip icon.
- Click the blue link to open a PDF of your grade level Number Corner documents. Save or print from this screen.
- Use the back arrow in your browser to return to Unity and download additional documents.

The screenshot shows the Forefront interface for the '2018 Number Corner Checkup 4' assessment. The top navigation bar includes Home, Reports, Catalog (selected), Library, Admin, and a user profile icon. The left sidebar shows the 'Assessment' menu with '2018 Number Corner Checkup 4' selected. The main content area displays the 'Files' tab (circled in yellow) with a list of files. A red circle highlights the first file link: 'Kindergarten 2018 Number Corner Checkup 4 P1'.

Description	Questions	Standards	Performance	Files
Kindergarten 2018 Number Corner Checkup 4	Kindergarten 2018 Number Corner Checkup 4 P1			
Kindergarten 2018 Number Corner Check Up ...	Kindergarten 2018 Number Corner Check Up 4 S			
Kindergarten 2018 Number Corner 4 Written ...	Kindergarten 2018 Number Corner 4 Written Ass			