

Department of Education (DOE) has provided guidance on the minimum expectations for E-Learning and ACSC is required to report student attendance.

What will the K-6 online experience be? Depending on the number of students who choose this option, we anticipate assigning one teacher/grade level to provide the online curriculum. The curriculum in grades K-4 will be limited to mathematics, reading and language arts. There will be some self-directed opportunities in social studies, science and related arts. For students in 5th and 6th grade, core subject areas will be included in the curriculum. Subjects taught will be English/Language Arts and math with selected lessons in science and social studies. The online teacher will still report to a home school daily so she/he can plan with other teachers at that grade level. It is possible that if the number of students who participate at a certain grade level shrinks dramatically as the year goes on, the online teacher may return to a school to teach part or all of the day in person. Online work will be graded and will be used to determine students' grades for the quarter/semester. Daily attendance will also be taken.

ACSC has made the determination that 6th grade will follow the same structure as K-5 to ensure that both grade levels at the intermediate schools are functioning in the same manner.

What about grades 7-8? Since these students have one-to-one devices, they will be participating in classes from home via an online program called Edmentum. Students taking algebra or geometry will participate in these courses through their remote classrooms. Eighth grade students taking high school biology will do so through the Indiana Online Academy. Eighth grade students will not be able to take a high school world language class through the E-Learning option. Once the demand is known, a specific schedule will be developed with the times of the school day that a student needs to be online.

What about the high school online experience? High school students (who also have one-to-one devices) will be using an online learning curriculum. Click [here](#) for a description of the semester online option for high school students.

What is Indiana Online? ACSC has access to Indiana Online through our membership in CIESC (Central Indiana Educational Service Center). Indiana Online is one of the largest supplemental high school course providers in the state, offering a wide variety of year-round and summer courses online. Avon has had thousands of students successfully complete Indiana Online courses in a wide variety of subjects, everything from PE to Advanced Placement courses. Additional information is available at <https://indianaonline.org/>.

Students interested in courses through Indiana Online should contact their counselor to discuss enrollment. These courses may include Advanced Placement and some middle school classes taken for high school credit. The student fee for Indiana Online courses is \$35/course.

If someone commits to E-Learning or in-person to start the year, will they be allowed to move later to the alternate option? We allowed flexibility until August 7th for families to determine which option works best for their children. We certainly acknowledge that there will be differences between the E-Learning curriculum and the more robust in-person curriculum, but we will assist students to adjust.

At the elementary and intermediate schools, after August 7th, your child will remain in the option you selected until the end of the 1st grading period (September 25th). At the middle schools, after August 7th, your child will remain in the option you selected until the end of the semester (December 18th).

Due to credit requirements at AHS, students committing to E-Learning will be learning in that format for the semester. For credit purposes, teachers and counselors at AHS will work with students who may be quarantined throughout the school year and need to miss extended days to ensure they receive make-up work for home. At

grades K-8 where credits are not a factor, the transition between E-Learning and in-person instruction may be more fluid at least to start the school year. However, we expect students transitioning between settings will do so at the beginning of a week.

What is the threshold at which we would move to E-Learning? Guidance from Dr. Box, the State Health Commissioner, this week and guidance from our local Department of Health has indicated there is no set threshold at which a school must close. We continue to work closely with the Department of Health as positive cases are identified. A district-wide closure for E-Learning is highly unlikely. However, we may do brief closures at a school or even classroom level based on positive cases, contact tracing, and Department of Health guidance.

If we move to an E-Learning format at a school or classroom, who will be my child's teacher? Because these would likely be more short-term changes, your child's classroom teacher assignment would remain the same. Teachers would shift to E-Learning during that time frame (for example, 2 weeks) and continue to teach their same students just in a different format.

If my child is quarantined for 14 days, do they move to E-Learning? We will treat these situation just like we have extended absences in previous years. Your child will remain with their assigned teacher who will provide them work to complete and continue to progress in the curriculum. This may include work via Schoology or coordinating with you to pick up instructional materials for your child to complete.

What about sharing of supplies? Obviously, we cannot completely eliminate sharing of supplies (ex: art class). We will sanitize supplies before each class but it will be imperative for students to wash or sanitize their hands before and after using shared supplies.

How will classrooms be set up differently to reduce possible spread? Excess furniture and equipment is being removed from all classrooms to provide the maximum opportunity to spread out. Social distance will not be possible in every classroom activity. When possible, student desks will be placed in rows, facing the same directions, and provided as much space as possible. The Hendricks County Health Department has indicated when classrooms are set this way, teachers may allow students who are working quietly to remove their masks for short periods of time.

What about the rooms with tables instead of desks or times when the teacher works with small groups? If rooms equipped with tables cannot be set so that all students are facing the same direction, masks will be required during that class period. When working in small groups, masks will be required. The Hendricks County Health Department has indicated students will need a break from masks and it is our goal to provide opportunities for a break from wearing masks throughout each day.

What about passing periods? The best advice we have been given is to have students wear masks during passing periods and keep them moving. We are considering staggering movement and modifying schedules to the extent that we can.

What about band, choir, orchestra? We will spread students out to the maximum extent possible, attempt to have them facing in one direction and use other spaces (auditorium, large group instruction, outside) to spread out when possible.

Will our substitute teachers follow the same guidelines? Yes.

Will paper packets be offered to students? No – the online option is our only alternative to in-person instruction.

If a teacher is out of the classroom, will a sub be used? It is possible that a sub may be used to manage the classroom but the teacher may be able to teach remotely. This will be dependent upon the individual situation.

What about students who receive special education services? Students who participate in online learning and receive special education services will continue receiving their services virtually. A special education teacher will be assigned to collaborate with general education teachers to ensure that all accommodations and services are delivered. This may be a different special education teacher than who typically supports your child. A conference will be held to determine all services with input from both school personnel and parents.

Students receiving 504 accommodations will continue to have their accommodations if they apply to virtual learning. Some 504 plans may need adjusted for online learning.

Health & Safety Questions

Do students/staff have to wear masks? Yes. All employees and students will be required to bring a mask and wear it in designated areas and in certain circumstances (i.e. hallways, bus, small groups). According to Dr. Kris Box, Indiana State Health Commissioner, “Wearing face masks will be key to keeping schools safe, along with implementing social distancing protocols.”

We don’t just want to reopen school, we want to keep it open! In addition, we want to protect our older staff members who are more at risk of getting COVID-19 and who would have a much more difficult recovery than younger people would. Dr. Box says, “I wear a mask to protect you and you wear a mask to protect me.”

Masks will be required in almost all environments of the school (riding the bus, in serving lines in the cafeteria, in hallways and in classroom situations when social distancing is not possible).

ACSC will use signs to reinforce the expectation that masks are required in most locations of the school where social distance is not possible (busses, hallways, small group areas in classrooms, etc.).

Parents play an important role in preparing their students to wear masks at school. The Indiana Department of Education recently released Back-to-School Face Covering Guidance for Families. Click [here](#) to view.

What if my child has sensory issues, medical issues, or is claustrophobic? We intend to work with our families and employees to find ways to comply with this important protective measure while being sensitive to individual issues. Medical documentation must be provided when a student or staff cannot wear a mask for medical reasons.

Is there a certain type of mask required? Any cloth face covering will be acceptable. Per Department of Health guidelines received this week, “gaiters” (the thin cloth face coverings worn around the neck and pulled up over the nose and mouth) are not recommended unless they are made of thicker or multi-layered material. Department of Health guidance is that you should not be able to feel your breath through the material on exhalation.

Are masks required at recess? Yes. The Governor’s recent Executive Order mandated masks outside unless students can be socially distant or if students are engaging in strenuous activities. Students should use hand sanitizer or wash their hands immediately before going to recess and when coming in from recess.

What can we do to keep schools open and keep children/staff safe? The number 1 way to keep schools open is to keep children home if they are sick. Please screen your children daily and do not send them to school if they are ill. Wearing a mask and washing your hands are important ways to stop the spread and keep everyone safe.

What are typical COVID-19 related symptoms?

- A fever of 100.4 or greater
- Cough, especially new onset, uncontrolled cough, or any cough causing shortness of breath or difficulty breathing
- ~~Shortness of breath~~
- ~~Chills~~
- ~~Repeated shaking with chills~~
- Muscle-Abdominal pain
- New onset of severe headache, especially with a fever
- Sore throat
- New loss of taste or smell
- ~~Nausea~~
- Diarrhea
- Vomiting
- ~~Runny nose or congestion~~

Emphasize handwashing at home and at school. Students will wash hands anytime they are transitioning but especially before and after lunch/recess. Additional hand sanitizing stations are being added in key locations throughout all schools.

If a student arrives at school and is ill, what will happen? The student will be immediately referred to the school nurse and likely sent home.

When can an individual who tested positive for COVID-19 return to school? Persons who have **not had symptoms** but test positive for COVID-19 may return when they have gone 10 calendar days past their test without symptoms and have been preferably released by a healthcare provider. Students may also return if they are approved to do so in writing by the student's health care provider.

Guidance from the Department of Health continues to change regarding requirements when students can return to school. Please click [here](#) to review the latest guidance outlining when students may return to school in different scenarios. One of the significant changes in this guidance is that an individual who is not a close contact of a COVID positive individual but displaying symptoms may return once they are fever-free for 24 hours with a negative COVID test. The 10 day isolation period is still required for anyone who has symptoms consistent with COVID, but is not tested.

How will clinics be handled? At the recommendation of health care professionals, we will separate space in our clinics. There will be a separate space (or in some cases a separate room) for routine medicine distribution, sprains, etc. The school nurse will see anyone displaying respiratory symptoms or fever in a separate area.

- If your child is suspected of having COVID-19, they will be required to be picked up in one hour. Please identify a plan for alternate pick up and ensure your emergency contacts are updated with your child's school in the event you may not be able to be at school within one hour.
- In accordance with recommendations from the CDC and Department of Health, we will only be using nebulizers in emergent situations. Please provide a metered dose inhaler for use during normal daily activities if your student has asthma.

- We encourage students to bring unscented hand lotion and chapstick at the beginning of the school year to place with their belongings. Dependent on activity in the clinic, students may not be able to enter to get these items.
- State mandated vaccinations will continue to be required with a student exclusion date of 10/1/20.
- If your child has a chronic condition which may mimic symptoms of COVID-19 (allergies, cough variant asthma, etc.) consider contacting your primary care provider now for documentation regarding the illness and clearance to return to school.
- If your child takes daily medications, we encourage you to administer them at home whenever possible. If the medication is required during the school day, we encourage you to send it with your child's school supplies if it is not a controlled substance (cough drops, over the counter medications, inhalers, etc.). If your student's medication is a controlled substance (most ADHD medications, diazepam, narcotic medications, etc.) and must be given during the school day, you will be required to bring the medication to the school. All medications require the proper form to be filled out (available on the school website) and signed by a legal guardian.

What additional cleaning protocols will be in place? High touch surfaces will be cleaned regularly throughout the day. More intense cleaning and disinfecting will occur each evening. All classrooms will be supplied with cleaning products. Teachers will be able to spray and wipe desks between class periods or as needed. ACSC's cleaning and disinfecting protocol has been approved by the Department of Health and complies with CDC guidelines. Additional information has been provided on the ACSC webpage (access by clicking [here](#)).

What about the cafeteria? While some school districts have elected to have their students eat lunch in their classrooms, guidance we have received from the Health Department indicates we can safely have students enjoy their lunch break in the cafeteria. There will be seating charts (so that we can determine who was in contact with whom if there is an outbreak) and individual classes will be seated together. Ex: Mrs. Craig's kindergarten class will be seated together and Mrs. Moore's kindergarten class will be seated together. Cafeteria staff will be masked and adjustments will be made to the serving line so students are not touching common surfaces.

How about recess? Again, individual classes will be assigned a play area (on a rotating basis so all get opportunities) so that we can keep classes together.

Will volunteers/visitors/guests be allowed at school? At least for the beginning of the school year we will not be scheduling volunteers during the day in our schools. We will not be able to welcome families to join their children for lunch, nor will we be inviting outside guests.

What about common water fountains? Water fountains will only be used to refill water bottles. Students will be allowed and encouraged to bring their own water bottles to stay hydrated throughout the day.

Will my child or staff be temperature screened? Not routinely. We do have additional thermometers (no touch) for all schools but we do not anticipate daily or regular screening.

How will ACSC approach students who refuse to wear masks? A mask education/training will be provided to all students at the start of the school year. We believe educating students and their families about the "why" of wearing masks is critically important. We will approach these situations as learning opportunities to help our students understand why masks are important for safety of those around them. If students refuse to wear masks, the following steps may be taken:

- Verbal reminders
- Education provided by school staff about importance of wearing masks to promote health/safety (school nurse, classroom teacher, administrator, etc.)
- Parent notification
- Behavior contract signed by parent/student/school personnel

We understand that younger students in particular will need more support and education about wearing masks. If a student continually refuses to wear a mask when required, this will be treated as a dress code violation of the student handbook and the parent will be informed that their child is required to transition to the E-Learning option until further notice.

Will classrooms for younger students (kindergarten, for example) have plexiglas dividers on tables?

Guidance from the Department of Health has been that plexiglas is only necessary in our front offices. The Department of Health has indicated that wearing masks and hand-washing is far more effective for our students than plexiglass. In many cases, adults move around plexiglas barriers, so we can expect that it will be even less effective with young students.

Does the Governor’s announcement that Indiana is remaining at Stage 4.5 change anything with our return to school plans?

Not at this time. Stage 4.5 indicates “K-12 school operations may begin the 2020-21 academic year on July 1”. The Department of Health has indicated that remaining at Stage 4.5 does not require any changes to ACSC’s return to school plan.

What guidance are the school nurses and administrators following to determine when a child who displays symptoms can return to school? The Indiana State Department of Health has provided very clear guidelines about when students and staff can return to school which can be accessed [here](#). For example, this document outlines that if a student is symptomatic and tests negative, they are still required to stay home for 10 days unless they have a note from a medical provider with an alternate diagnosis for their symptoms (example: allergies).

How many ACSC students or staff have tested positive and been quarantined? The guidance we have received on this topic continues to change. We have included a summary of positive cases and quarantine numbers on our website and will update weekly ([click here to view](#)). We cannot provide any more detailed information at this time to protect the privacy of our students and staff.

It is important to note that many of the quarantines we are experiencing have nothing to do with school. This may be a result of a family member who tested positive, a graduation party, a travel sports team, or any host of other activities occurring outside of school. It is also important to remember the purpose of quarantines. They are proactive measures recommended by the Department of Health to slow the spread of Coronavirus. A large number of quarantines in a school does not mean a school is not safe. It simply means we have taken significant proactive steps at the guidance of the Department of Health to support a safe and healthy school environment.

Transportation Questions

Will students be allowed multiple drop-offs and pick-ups for the bus? On the advice of the Department of Education, Health Department officials and following suit with all other Hendricks County school districts, we will need to limit families to one pick up location in the morning and one drop off location in the afternoon each day. Previously, we have been able to offer an unprecedented amount of service with some families having as

many as four different locations for drop offs and pickups. In order to keep our students safe and healthy, we need to limit all to one pick up and one drop off location (Note: the pick-up and drop-off location may be different).

Will bus passes be allowed? No. Students will only be permitted to ride their assigned bus home and will not be permitted to ride home on a different bus using a bus pass.

What about social distance on the bus? It is impossible to social distance on the bus without adding hundreds of bus routes and incurring impossible expense. As a result, the Health Commissioner recommends and ACSC will require that students, drivers and aides wear masks while on the bus. Some families may prefer to transport their children instead of using school transportation.

What other precautions will be taken on the bus? Seating charts will be used on the bus (and in the cafeteria and in class). Should there be a positive case, we need to be able to identify who was seated near the affected student. Siblings will sit together on the bus. Busses will be cleaned between routes and at the end of the day.

Questions About Positive Cases

What happens if there is a positive case in my child's school? If a student/staff member tests positive for COVID-19 in your child's school, ACSC will immediately notify the Hendricks County Health Department. In some cases, the Health Department will notify ACSC first. All families in that school will be notified of a positive case. If your child was in close proximity to the individual who tested positive, the Hendricks County Health Department will notify you recommending you check your child's temperature daily and watch for symptoms over the next two to five days. The individual who tests positive will be quarantined for 14 days before returning to school.

The school will disinfect affected areas.

What happens if there is a positive case in my child's classroom? If a student/staff member tests positive for COVID-19 in your child's classroom ACSC will immediately notify the Hendricks County Health Department. In some cases, the Health Department will notify ACSC first. At the K-6 level because students spend the entire day with the same students, all families from that classroom will be notified of a positive case. If your child is considered a close contact to the individual who tested positive, the Hendricks County Health Department will contact you if they believe you should quarantine your child for 14 days and watch for symptoms. The school will contact you about how learning will continue during the 14 day quarantine. The individual who tests positive will be quarantined for 14 days before returning to school.

The school will disinfect affected areas.

What happens if there are multiple confirmed cases in a school? Families will be notified if there are multiple confirmed cases and the school will work closely with the Health Department to determine if alternate plans are necessary. The Hendricks County Health Department will notify families of any children who were in close proximity to the affected individual.

What if a family member of student/staff has COVID-19 or is awaiting COVID-19 test results? We know that a family member is 15 times more likely to get COVID-19 if another family member has it. If an individual in one's home has COVID-19 or is isolated because of COVID-19, those in the household should also stay home for a minimum of two weeks. This could be longer if the student becomes symptomatic. The Hendricks County Health Department will provide guidance. **Based on new guidance from the Department of Health, if an individual in your home is waiting on COVID-19 test results, others in your home should quarantine until test results come back negative.**

How are decisions made about when a child or staff member can return to school? The Indiana State Department of Health continues to revise guidelines. The most recent guidance is available by clicking [here](#).

Other Questions

When can I drop my child off in the morning? Each school will put out a time schedule of when your student may be dropped off. This schedule may vary from previous school years as we need to limit gatherings of students in entryways.

Whom should I contact if I have general questions or comments about COVID-19? We have designated one person to be the contact for ACSC. Mrs. Deb Swain-Bayless, School Safety Coordinator can be contacted at acsccovid@avon-schools.org.

When will athletics be allowed to start? Athletic practices have resumed and are following the guidance issued by the Indiana Department of Education (DOE) regarding extra-curricular practices. Current guidance from DOE indicates that spectators will be permitted to attend games effective August 15th. There may be additional limitations on athletic events based on Department of Health guidance.

Can my child participate in athletics/extra-curricular activities while doing online learning? In order to participate in athletics/extra-curricular activities, students must be attending school in-person.

Where can I get more information about COVID-19 and schools? The Indiana Department of Education (IDOE) has published IN-CLASS (Indiana's Considerations for Learning and Safe Schools). It is constantly being updated and can be accessed at:

<https://docs.google.com/document/d/1TInQj3BrQRtT5QXVcVLGel14bOd5dSCIWRggPuPE5dg/edit>

Are there going to be any special policies in place if you travel outside the state for a vacation? Right now there are no restrictions on travel within the United States. However, the Department of Health has indicated that international travel requires 14 days of quarantine before a child is allowed to return to school.

What if a student is signing up for Area 31? Will they still be able to do this if they select E-Learning?

Area 31 has determined that its courses will only be offered via hybrid model. In order to attend Area 31, you must be enrolled in in-person courses at Avon High School. Since Area 31 programming will not start until August 12th, Area 31 students are only required to be at AHS for their daily scheduled classes. Because of their late start, Area 31 students may be required to attend classes at Area 31 over school breaks based on the MSD Wayne Township calendar to meet the required 180 days of instruction.

Will the YMCA continue to offer Before and After School Care at the K-6 level? Yes – however, there will be fewer spots available to start the school year as the YMCA implements new procedures. ACSC has worked closely with the YMCA to ensure their protocols are consistent with what is occurring during the school day. More information about the YMCA program, steps to register your child, and the YMCA's new protocols can be found at <https://indymca.org/youth-development-center/before-afterschool/>.