Schoolwires: Parents Registration

We are pleased to announce that Avon Community School Corporation (including all its schools) is now been hosted on a new system called Schoolwires.

In order to register and subscribe to sections in Schoolwires, please follow the steps below.

**Step 1: Creating an Account for Schoolwires ACSC website**

1) Go to: [www.avon-schools.org](http://www.avon-schools.org)

2) In the upper right hand corner click on Register
   *Note: ACSC employees are already registered users. Skip to Step 2.

3) A new window will appear.

   Please enter your birth date and click **Submit**.
4) Please fill out the form with your contact information. NOTE: Fields with red flags are required.

After filling in the information, please click **Submit**.

After successful submission, you will get a confirmation message.
**Step 2: Accessing the Account on Schoolwires ACSC website**

1) Sign in using your account name and password.

2) After signing in, the upper right hand corner will change.

3) Click on **My Account**. Your personal information will show up. You can **Sign Out** any time.

If you wish to edit your personal information, please make sure to click on **Save Changes**.
Step 3: Sign up to Receive E-Alert Subscriptions (E-mails) from District, School, Teachers, Team and Clubs

1) Following the procedure described in Step 2 (Accessing the Account on Schoolwires ACSC website); navigate to the page as shown here.

2) In the left column, click Subscriptions.
3) A new window will pop up. Click Manage Subscriptions.

4) The Manage Subscriptions window opens.
5) Use the **Homepages and Calendars** tab to subscribe to the homepages and calendars of your district or school sites. Click the checkbox to the left of a site to select it.

Click **I’m Done** to save changes.

6) Use the **Other Areas of Interest** tab to select sections of interest (child’s school), example your team, club, child’s teacher, etc.

Click the checkbox to the left of a section to select it.
7) Click **I’m Done**. Your selections display under **Manage Subscriptions**.

8) To unsubscribe from an area click **Remove**.
**Step 4: Sign up to Receive SMS Text Messages from District or School**

1) Following the procedure described in Step 2 (Accessing the Account on Schoolwires ACSC website); navigate to the page as shown here.

2) In the left column, click **E-Alert Settings**.
3) A new window will pop up, asking you to enter your mobile number. Enter your mobile number in the format 1112223333. Note: No ‘/’ (slashes) or ‘–’ (dashes) in between.

4) Select your Mobile Provider from the drop-down list.

5) If you wish to only receive mobile E-Alerts if they are flagged as Emergency, click the Yes radio button. By default, the No radio button is selected.

6) Click Save Changes.